

**Minutes of the Meeting IQAC
held on 05 May 2017**

The following were present in the meeting

- | | | |
|---|---|------------------|
| 1. Prof. AK Gwal | - | Chairman |
| 2. Dr. Sanjeev Gupta, Dean Academics | - | Member |
| 3. Dr. SR Nigam, Exam Controller | - | Member |
| 4. Dr. Neha Mathur, Dean Management | - | Member |
| 5. Dr. Sangeeta Jauhari, Coordinator RDD | - | Member |
| 6. Dr. Rekha Gupta, Dean Education | - | Member |
| 7. Dr. Sangita Pathak, Dean Humanities & Language | - | Member |
| 8. Dr. Pragma Shrivastava, Dean Science | - | Member |
| 9. Dr. Rakesh Khare, Chief Librarian | - | Member |
| 10. Ms. Rashmi Khanna, AR (Est) | - | Member |
| 11. Mr. Rajeev Agrawal, MD Ananya Group | - | Co-opted Member |
| 12. Dr. Aashi Dixit, Coordinator IQAC | - | Member Secretary |

Item	Topic	Discussion & Decision	Action by
I	Action Taken Report	<p>The Chairman welcomed all members and expressed his satisfaction on the progress made and efforts put in by all members to bring in quality revolution in the University through IQAC. Most of the points from last meeting have been auctioned and remaining is likely to be auctioned shortly. Some of the high points of ATR are:-</p> <p>(a) Instead of certificate courses on Yoga and Agriculture, Diploma Courses have been launched. M Ed Adult Edn could not be introduced. B Ed (Part Time) and M Sc (Zoology) have also been launched.</p> <p>(b) Professional Courses. On Professional Ethics 3 credit course has been introduced for all programmes.</p> <p>(c) Construction of Studio. It is likely to be constructed by Nov/Dec 2017. Till then AISECT studio will be used.</p> <p>(d) Research Publication. After persuasion by IQAC “Anusandhan” has been approved by UGC. Both journals of AU are now online. A student research periodical “Horizon” has started.</p> <p>(e) Research Projects- CRG has approved funding of 11 projects prepared by various PI’s in the University.</p> <p>(f) IPR- CRG is funding 7 IPR’s prepared by various teachers.</p>	
II	Industry Academia Cell	<p>The Chairman emphasized that Industry Academia Cell be made more vibrant. The Industry Expert Mr. Agrawal said that he will help in organising a interactive session for students with Industry Experts in a conference whenever planned by AU.</p> <p>Decision. The Chairman welcomed the offer and said that Coordinator RDD and Faculty I/c Industry Academia Cell should organise a Seminar/Conference soon to invite industry mentors.</p>	<p>Dr. SR Awasthi Dr. Sangeeta Jauhari</p>

III	Celebration of Occasions to inculcate Values and National Spirit	<p>The need to celebrate birthdays and occasions of national importance has been accepted as a universal requirement. There is need to encourage students to celebrate birthdays of great personality to generate feeling of nationalism and motivate them for service of society.</p> <p>Decision The Chairman said that AU has been quite active in celebration of National festivals & occasion of national importance with cultural shows and for propagating values. However there is need to include more occasions like Vikram Sarabhais, Bhagat Singh anniversaries also and inculcate values and feeling of nationalism. Coordinator Cultural Club, NSS & SAC must ensure this</p>	Dr. Sangeeta Jauhari Dr. Jaya Sharma
IV	ICT in Teaching Learning Process	<p>The Chairman said that it is good that use of ICT in class room has increased in last 3 years. However there is needed to take it up to next level.</p> <p>Decision Following need to be actioned in a mission mode (a) MOOCS. Development of online content be done at higher speed. (b) Whats App & U-Tube. Academic use of these social networks be examined for enhancing quality. (c) Bandwidth. IT maintenance be enhanced to obtain better bandwidth.</p>	VC Registrar All Deans
V	Studio within the campus	<p>It was brought out by Dean Technology that currently we are using studio facility of AISECT which is 7 km away. In last meeting of IQAC it was informed that a state of the Art Studio approved by management will come up shortly. However construction needs to be taken up on high priority.</p> <p>Decision Registrar to take up the matter with the contractor to gear up construction on high priority.</p>	VC Registrar
VI	International Conference	<p>Chairman informed that after the last International Conference ICWEES-16 a consortium of 15 countries was formed and next ICWEES-18 in May 2018 is being organised in Tunisia in which AISECT University is a co organizer. It is a matter of pride that proceedings of last conference are being published by Springer Nature. Everyone agreed that a mega national or international event could be organised to continue with culture of mega events, this year also in the campus.</p> <p>Decision This time we should organise a Mega Event by faculty of Arts & Commerce. Proposed them of Tribles Cultural Values may be examined.</p>	Dean Arts Dean Comm Dean Mgt

VII	NAAC Inspection	Chairman informed that the University- will go for NAAC Accredited in new format this year and IQAC will play a major role. He said that Deans and HoD's should gear up presentation and do the needful to score very high credit which University any how deserves.	All Deans
VIII	Closing Address	The Chairman said that he would like to put on record his appreciation for constructive suggestions that all members have been giving and follow up actions they have taken to make IQAC so effective and impactful. Same Spirit should continue to go through smoothly in forthcoming NAAC inspection which may happen any time by end of this year.	All Members

There being no further point meeting came to an end.



Dr. Aashi Dixit
Coordinator IQAC

Distribution

1. Prof. AK Gwal
2. Dr. Sanjeev Gupta, Dean Academics
3. Dr. SR Nigam, Exam Controller
4. Dr. Neha Mathur, Dean Management
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9. Dr. Rakesh Khare, Chief Librarian
10. Ms. Rashmi Khanna, AR (Est)
11. Mr. Rajeev Agrawal, MD Ananya Group
12. Dr. Aashi Dixit, Coordinator IQAC
13. Dr. SR Awasthi Director Research

Approved/Not Approved

(Prof. AK Gwal)
Vice Chancellor

Minutes of the Meeting IQAC held on 04 Jan 2016

The following were present in the meeting

- | | | | |
|-----|--|---|------------------|
| 1. | Prof. Vijay Kant Verma | - | Chairman |
| 2. | Dr. Sanjeev Gupta, Dean Academics | - | Member |
| 3. | Dr. Basant Singh, Principal AUIT | - | Member |
| 4. | Dr. SR Nigam, Exam Controller | - | Member |
| 5. | Dr. Neha Mathur, Dean Management | - | Member |
| 6. | Dr. Deepti Maheshwari, Dean Commerce | - | Member |
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| 9. | Dr. Sangita Pathak, Dean Humanities & Language | - | Member |
| 10. | Dr. Pragya Shrivastava, Dean Science | - | Member |
| 11. | Mr. Nitin Kalaskar, TPO | - | Member |
| 12. | Dr. Rakesh Khare, Chief Librarian | - | Member |
| 13. | Ms. Rashmi Khanna, AR (Est) | - | Member |
| 14. | Mr. Rajeev Agrawal, MD Ananya Group | - | Co-opted Member |
| 15. | Mr. Shishir Sarathe, Student Rep SCA | - | Member |
| 16. | Dr. Aashi Dixit, Coordinator IQAC | - | Member Secretary |

Item	Topic	Discussion & Decision	Action by
I	Action Taken Report	<p>The Chairman welcomed all members and expressed his satisfaction that most of the decisions taken in the last meeting have been implemented. Some of the high points are:-</p> <p>(a) New Depts. Agriculture as part of life Science started offering B Sc. (Agri) course.</p> <p>(b) New Courses. PGDCA, B.Sc (Microb), M.Sc (Bot) and DCA have been launched.</p> <p>(c) MOOCS- A team has been formed which is coordinating preparation of MOOCS. The contents are being put on line continuously.</p> <p>(d) ICT Enhancement. 30 class rooms and 3 seminar halls more are being filed with LCD projectors.</p> <p>(e) Collaboration. International Conference is scheduled on 16 March 2016 in collaboration with A & M Texas University USA, ICEWaRM Australia and IAEA Austria. A consortium of 15 countries is likely to be formed. Three new collaborations are being signed- with Ukraine, Sahitya Mandal, Vinoba Bhave University and SVYASA Bangalore.</p> <p>(f) FDP. A FDP in collaboration with NITTTR is being done in summer break.</p>	
II	New Courses	<p>Based on input received from various depts. there is demand for following new courses-</p> <p>(a) Management Courses in Rural Management</p> <p>(b) Courses in Yoga and Adult Education</p> <p>All Members and Mr. Agrawal from Industry agreed that Rural & Urban Management and diploma in Yoga, and Agriculture have lot of demand.</p>	

		<p>Decision (a) PGDCA in rural and urban management be launched. (b) Certificate course in Yoga and Agriculture be launched. (c) B. Ed (Part Time) B. Sc (Biotech), M. Sc. (Zoology) and M. Ed Adult Education be launched.</p>	Dean Mgt Dean Arts Dean Edn Dean (Sc.)
III	Course on Professional Ethics	<p>Mr Agrawal, Industry Expert proposed that a 2 to 3 credit course on Professional Ethics be introduced for all disciplines.</p> <p>Decision Exam Controller will chair a committee comprising Dean Arts and HoD Management, work out will syllabus get it approved in AC and implement.</p>	Exam Controller Dean Arts Dean Mgt Dean Comm.
IV	Construction of Studio	<p>The Chairman said that currently MOOCS and e-contents are being developed at AISECT Studio. If an Audio Video Studio is developed within the campus it will improve user rate.</p> <p>Decision The matter be taken up with the Finance Committee and Chancellor to build up a studio.</p>	VC Registrar
V	Research Publication	<p>The Chairman expressed his happiness that it is the only University which has been publishing two journals. Now efforts should be made to enhance the status. Student Member Mr. Shishir Sarathe said that Management and Commerce Dept students want to take out a Research periodical.</p> <p>Decision Efforts be made to make both the journal online. He said we must get them also approved by UGC. VC said that it is a matter of pleasure that Management Students want to start a Research Periodical. He asked Dean Management to provide full support and guidance.</p>	VC HoD Mgt
VI	Research Projects	<p>The Chairman said that all HoD's must motivate faculty to prepare Research Projects and take up with funding agencies. He said it is difficult for Private Universities to get funds. The Management has accepted to constitute Core Research Group (CRG) which will be provided with Rs. 1 Crore for internal funding for Research Projects. However efforts be made to prepare worthwhile projects.</p> <p>Decision (a) Departments should take up at least one project from each for funding. (b) He said that with IQAC initiative a CRG is coming up and benefit must be taken to get funding from CRG.</p>	All Deans All Deans
VII	IPR	<p>The Chairman said that there is need to take up cases and register for IPR and Patent.</p>	

		Decision HoD's must encourage faculty to take up IPR and Patent cases for which financial support is available from the University. 4 Patent Lawyers have been identified.	All Deans
VIII	Full Computerization of Examination System	From the feed backs of various stake holders and opinion of faculty, the need to enhance computerization of the Examination system has been strongly felt. Currently filling up of form is manual. Decision For full computerization of Exam System help of parent body AISECT be taken and computer Dept be entrusted with the task.	Dean CA & IT
IX	IQAC Report	The Chairman said that its time that a formal report be made on Major Achievements of IQAC and find impact it has made in improving quality. Decision A team is constituted with Dr. Nigam as the team head and Dr. Neha Mathur, Dr. Deepti Maheshwari and Dr. Rakesh Khare as members and Dr. Aashi Dixit as Coordinating Secretary. This team should render report by 15 Jan 2016.	Dr. SR Nigam Dr. Neha Mathur Dr. Deept Maheshwari Dr. Rakesh Khare
X	Closing Address	The Chairman expressed his happiness on the contribution IQAC has been making in improving the quality in various aspects of operation.	
XI	Vote of Thanks	Dr. Sanjeev Gupta proposed vote of thanks which was seconded by Dr. Sangeeta Jauhari.	

There being no further point meeting came to an end.



Distribution

1. Prof. Vijay Kant Verma
2. Dr. Vijay Singh Registrar
3. Dr. Sanjeev Gupta Dean Academics
4. Dr. Basant Singh Principal AUIT
5. Dr. SR Nigam Exam Controller
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12. Mr. Nitin Kalaskar TPO
13. Dr. Rakesh Khare Chief Librarian
14. Ms. Rashmi Khanna AR (Est)
15. Mr. Rajeev Agrawal MD Ananya Group
16. Mr. Shishir Sarathe Student Rep SCA

Dr. Aashi Dixit
Coordinator IQAC

Minutes of the Meeting IQAC held on 05 Feb 2015

The following were present in the meeting

- | | | | |
|-----|--|---|------------------|
| 1. | Prof. Vijay Kant Verma | - | Chairman |
| 2. | Dr. Sanjeev Gupta, Dean Academics | - | Member |
| 3. | Dr. Basant Singh, Principal AUIT | - | Member |
| 4. | Dr. SR Nigam, Exam Controller | - | Member |
| 5. | Dr. Neha Mathur, Dean Management | - | Member |
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| 10. | Dr. Pragya Shrivastava, Dean Science | - | Member |
| 11. | Mr. Nitin Kalaskar, TPO | - | Member |
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| 15. | Mr. Shishir Sarathe, Student Rep SCA | - | Member |
| 16. | Dr. Aashi Dixit ,Coordinator IQAC | - | Member Secretary |

Item	Topic	Discussion & Decision	Action by
I	Action Taken Report	<p>The Chairman welcomed all and expressed his happiness in implementing quality initiatives suggested by IQAC. He said the impact is quite visible. The achievements of the University have been lauded at national and international forums through awards at various education summits. Status of last minutes recommendations as put up by Member Secretary are-</p> <p>(a) Research Centers. All research centers have been established and made autonomous with adequate infrastructure. However they will continue functioning under respective HoD's, cutting across all departments.</p> <p>(b) Five Centers of Excellence. CSC, CRE, Adv Mat Lab, CSES and CED have been set up with an i/c or Director earmarked.</p> <p>(c) Green Campus-The effort has shown result AU is the only campus selected by MNRE for green campus funds allocation.</p> <p>A Hybrid solar wind energy system of 10.5 kw has been installed and plantation of trees and cleanliness are being taken up on mission mode.</p> <p>(d) Seminar & Conference – After repeated emphasis of IQAC large number of seminars & conferences are being held to extend Horizon of student & faculty. The first international conference on environment and climate was held in Feb 2014 which had 7 country's participation. The next is being planned in March 2016. Departments are organising. 50 experts visited the campus during the year.</p>	All Deans

		<p>(e) Academic Audit. Academic Audit was done for all documents and observations rectified. It will be done every year henceforth.</p> <p>(f) Research Journals on Non Tech Subject- 'Shodhaytan' has been launched which is bilingual & biannual Journal</p>	
II	New Courses	<p>Based on inputs from all stake holders and feedbacks following courses were suggested to introduce from 2015-16</p> <p>(a) PGDCA (b) DCA (c) Start Physical Education Dept (d) Start Agriculture Dept (e) Start B Sc. Micro and M Sc (Bot)</p> <p>Decision Efforts be made to start all the courses and start Phy. Edu and Agriculture Dept in the University.</p>	All Deans Registrar
III	MOOCS	<p>Considering the need to enhance learning options it was felt that the University should build its own studio start developing e-content and put them open learning plate form.</p> <p>Decision The matter be put up by the VC at Chancellors forum for allocation of financial resources to start a studio and develop our own e-resources.</p>	VC Registrar
IV	ICT Use in Teaching Learning	<p>The need for enhancing the use of ICT was discussed in details.</p> <p>Decision</p> <p>(a) At least 4 class rooms and one seminar hall in each faculty be furnished had with ECD projectors, computers, internet, screen blinds and infra for Use of full ICT facilities. (b) E- Books and e-content in library be enhanced with new purchase. All Deans to encourage faculty to use of e- contents.</p>	Registrar All Dean
V	Collaboration	<p>The need for expanding collaboration with other Universities abroad and research centers and organisation in the country must be enhanced to give better exposure to our faculty and students.</p> <p>Decision - All Deans should make an effort to develop collaboration with other centers for academics, research and skill delivery. Coordinator RDD will be nodal point for the initiative.</p>	All Deans Coordinator RDD
VI	Faculty Development Programme	<p>Faculty development programmes should be organised on continuous basis. The need to increase effort to organise professional programmes for development of our faculty was also discussed.</p> <p>Decision- All faculty will organise at least one programme in a year for professional development of teachers of the concerned faculty.</p>	All Deans

VII	Research Publication	The Chairman said that all Deans must encourage teachers to write research papers. Decision- Deans to emphasis on the faculty members and motivate them to write research papers, book chapters and case study. Student also must be encouraged.	All Deans
VIII	Sports & Cultural Activities	The need to enhance Sports and Cultural activities for overall development was discussed. Decision – The annual tech fest Rhythm and Sports Competition Velocity be organised in new stadium on a grand scale hence forth. The facilities in the Gym be increased with modern machines. The matter be taken up by Registrar with the Finance Committee for a new Canteen with all facilities.	Registrar All Deans
IX	Closing Address	The Chairman appreciated the role being played by IQAC to enhance the quality all around which has brought perceptible change in academics quality and quality of campus life.	
X	Vote of Thanks	Dr. Basant Singh proposed vote of thanks	

There being no further point meeting came to an end.



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2. Dr. Vijay Singh Registrar
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15. Mr. Rajeev Agrawal MD Ananya Group
16. Mr. Shishir Sarathe Student Rep SCA

Dr. Aashi Dixit
Coordinator IQAC

IQAC Minutes of the Meeting 2 Jan 2014

The following were present

- | | | | |
|-----|--|---|------------------|
| 1. | Prof. Vijay Kant Verma | - | Chairman |
| 2. | Dr. Sitesh Kumar Sinha, Dean Academics | - | Member |
| 3. | Dr. Basant Singh, Principal AUIT | - | Member |
| 4. | Dr. Neha Mathur, Dean Management | - | Member |
| 5. | Dr. Deepti Maheshwari, Dean Commerce | - | Member |
| 6. | Dr. Sangeeta Jauhari, Coordinator RDD | - | Member |
| 7. | Mr. Manohar Solanki, Dean Education | - | Member |
| 8. | Dr. Sangita Pathak, Dean Humanities & Language | - | Member |
| 9. | Dr. Pragya Shrivastava, Dean Science | - | Member |
| 10. | Dr. SR Nigam, Exam Controller | - | Member |
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| 15. | Mr. Shishir Sarathe, Student Rep SCA | - | Member |
| 16. | Dr. Aashi Dixit, Coordinator IQAC | - | Member Secretary |

Item	Title	Discussion & Decision	Action by
I	Action Taken Report	<p>The Chairman welcomed all and he congratulated every one for efforts taken in implementing decisions of first IQAC meeting. He informed the final status of the last meeting</p> <p>(a) Skill Academies. Skill academies have been established with potential to impart 50 types of skills.</p> <p>(b) CBCS and Grade System-CBCS and grade system has been applied for all the programmes.</p> <p>(c) Continuous Evaluation System has been instituted with transparency for student who is informed through PI his/her status.</p> <p>(d) Computerization of Examination. Exam Controller informed that part of the process is computerized.</p> <p>(e) Adoption of Villages. Dr. Rekha Gupta informed that three villages have been adopted (Mendua, Telikheda and Bangrasia). SAC has launched initiative for extension work under the Title 'Uththan' and 3 camps have been held.</p> <p>(f) Manuals-Service Manuals, Academics Manuals, Administration Manual, Research Consultation Policy, Exam Manuals have been prepared & published.</p> <p>(g) New Courses- The University has started Law Dept and introduced MBA, M Com (Mg), M Tech (VLSI) Mob Com, Power and Production.</p>	-

II	Teaching Learning Methodologies	<p>It was discussed at length that there is need to introduce some innovative methods for giving exposure to students on work place situation and create simulation for them to learn. Also for slow learners currently extra classes and tutorials are held on need basis. It is required to organise remedial classes on regular basis.</p> <p>Decision</p> <p>(a) Field Training & Workplace Simulation. All departments will work out options for Field Training for technical courses and Work Place simulation for both technical and non technical courses. They will identify Places/People/Industries in consultation with TPO and Industry Academia Cell. Students in a group will be sent to these places against slot of labs/self studies/library. The group of students will give a presentation and submit a short synopsis after field work.</p> <p>(b) Remedial Classes. HoD's will organise remedial classes for slow learners on every Saturday. The list of slow learners will be made by the Class Mentors and HoD will make Saturday schedule based on the need. Slow learners will include those students who's. PI is low and who have failed in last examination. Other students may also attend Remedial Classes to improve.</p>	<p>All Deans</p> <p>All Deans</p>
III	Identification of Research Areas for Excellence	<p>The need to decide focus area for research was discussed. Everyone agreed that there is need to identify these areas. Inputs received and feedbacks of all stake holders were discussed in the meeting.</p> <p>Decision. It was decided that University should focus on following areas for research</p> <p>(a) Material Science & Chemistry (b) Renewable Energy (c) Earth Science & Space (d) Agriculture (e) Arts</p> <p>All Deans must motivate students and scholars to work in above field.</p>	-
IV	Establishment of Centers of Excellence & Research Centers	<p>The Chairman emphasized that we must develop some centers to work independently to support the vision & mission of the University. After discussions and deliberation areas were identified.</p> <p>Decision. It was decided that following centers of excellence will be established.</p>	<p>All Deans Dr. SR Awasthi</p>

		<p>(a) Center for Science Communication (CSC). to promote & propagate temper for science in youth.</p> <p>(b) Center for Renewable Energy-to establish full facilities establish an Energy Park and facilitate research.</p> <p>(c) Equip Chemistry Lab - with advanced facilities to work as Advanced Material Lab for research.</p> <p>(d) Center for Entrepreneurship Development - This be established to work for Startup projects.</p> <p>(e) Earth Science & Space Lab-Dr. SR Awasthi was appointed Director CSC, Dr. BD Shukla Director CRE, Dr Sudeshna Ray i/c Advanced Material Science Lab, Dr. Sangeeta Jauhari i/c ED Cell and Dr. Suryanshu Choudhary i/c Space & Earth Science Lab.</p> <p>Registrar to extend full administrative and logistic support.</p> <p>All Directors/i/c's must make all out efforts to establish these centers and make them functional.</p>	<p>Dr. BD Shukla Dr. Sudeshna Ray</p> <p>Dr. Sangeeta Jauhari Dr. Suryanshu Chodhary</p>
V	Efforts For Green Campus	<p>The Chairman emphasized the need to contribute to the national outlook and take the campus towards Green Campus status by 2019.</p> <p>Decision. Should progressively replace conventional energy to Renewable, plant trees, install biogas and biomass.</p>	All Deans AR (Est.)
VI	Seminar & Conferences	<p>The Chairman emphasized that concerted efforts be put to provide adequate exposure to students for academics, research and extracurricular.</p> <p>Decision</p> <p>(a) At least one major international/national conference be organised every year.</p> <p>(b) Large number of Seminars/Workshops/Conferences be organised at departmental level.</p> <p>(c) Experts are invited for interaction.</p> <p>All the above are planned and put in academic callander/active schedule.</p> <p>All the above activities are coordinated by RDD.</p>	All Deans Coordinators RDD
VII	Audit	<p>The need for Academic Audit and Stock taking was emphasized by the Chairman.</p> <p>Decision. All faculties must get annual Academic Audit done regularly.</p>	All Deans

VIII	Research Journal on Non Tech Subjects	Feedbacks suggest that we should have an in-house journal on nontech subjects. Decision. A journal be launched on nontech. Deans Commerce, Arts and Education to work and report to the VC if any problem faced.	Dean Comm Dean Arts Dean Edn
IX	Closing Address	The Chairman expressed his deep satisfaction in active contribution that IQAC is making in enhancing quality of Academics, research & extension work. He thanked all members for this active support.	
X	Vote of Thanks	Dr. Sitesh Sinha proposed vote of thank	

There being no point meeting came to an end.



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15. Mr. Rajeev Agrawal MD Ananya Group
16. Mr. Shishir Sarathe Student Rep SCA

Dr. Aashi Dixit
Coordinator IQAC

IQAC Minutes of the Meeting 10 July 2013

The following were present

- | | | |
|---|---|------------------|
| 1. Prof. Vijay Kant Verma | - | Chairman |
| 2. Dr. Sitesh Kumar Sinha, Dean Academics | - | Member |
| 3. Dr. Basant Singh, Principal AUIT | - | Member |
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| 6. Dr. Sangeeta Jauhari, Coordinator RDD | - | Member |
| 7. Mr. Manohar Solanki, Dean Education | - | Member |
| 8. Dr. RC Malviya | - | Member |
| 9. Dr. Pragya Shrivastava, Dean Science | - | Member |
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| 16. Dr. Aashi Dixit, Coordinator IQAC | - | Member Secretary |

Item	Title	Discussion & Decision	Action by
I	Welcome Address by the Chair	The Chairman welcomed all and said that through it is not mandatory to have a formal IQAC before NAAC inspection; it has been thought that University should have a quality cell at University level. Currently HoD's are operating an informal quality cells. That should continue IQAC should discharge the functions envisaged in the office order and work to bring in quality in all aspects as per Quality Policy of the University.	All Deans
II	Skill Courses to Reduce Employability gap	<p>The Chairman underlined the necessity of improving hands on experience. He said that the we should make some skill courses compulsory.</p> <p>Decision</p> <p>(a) Dr. RR Lal is appointed as the Coordinator to revise the syllabus to include skill courses as part of the curriculum. Two skills are made compulsory at UG level and slowly to be increased to 4.</p> <p>(b) Mr. Gadkari is appointed as Coordinator Skill Courses. He will work out list of skills and their syllabus aligned with NSQF framework.</p> <p>(c) All the Deans will help Mr. Gadkari to start Skill Academy in each department and work out list of Skills Each HoD will appoint a departmental coordinator for skill delivery.</p>	<p>Dr. RR Lal</p> <p>Mr. Gadkari</p> <p>All Deans</p>

III	Sports Facility	It was brought out by DSW that there is need to develop a fully fledged sports complex with 400 mtr track. Decision. IQAC approved the requirement and the Chairman directed AR (Est) to include it in budgetary provision so that track was comes up early.	Action AR (Est)
IV	CBCS implantation	The Chairman emphasized on implementation of CBCS in all the programmes of the University. Decision- Dr. Lal will coordinate revision of all syllabuses for CBCS for all the programmes and ensure that credits are as per UGC Norms. All Deans will ensure full support for implanting CBCS in letter and spirit. It was also decided that grading system will be introduced in all programmes.	Dr. RR Lal All Deans
V	Continuous Evaluation System	All Deans suggested that in periodic evaluation needs to be improved. Decision. It was decided that internal assessment be done through quiz/assignment/class test continuously and attendance also be given due weightage. This is done almost every month and addition of these continuous assessment be called Performance Index (PI) and made transparent to everyone. Exam Controller to work out modalities.	All Deans Exam Controller
VI	Computerization of Examination Process	The Chairman emphasized on the need of computerization of entire process from Registration to result analysis. Decision. Exam Controller to work out the details and budgetary needs discuss with Registrar and CFAO.	Exam Controller
VII	Adoption of Villages	The Chairman said that as per the vision and mission of the University we should do lot of extension work and connect our students and faculty to rural areas. Decision – A team be constituted to identify nearby villages, and some villages be identified for adoption after taking to Sarpanch & local people Dr. Rekha Gupta will be team leader for the project.	Dean Education Dr. Rekha Gupta
VIII	Manuals	The Chairman said that we should prepare manuals for easy operation and transparency. Decision- Manuals be prepared in all fields of operation. Academics, Research Consultancy, Administration and Quality manuals be made. The VC himself will coordinate the publication.	VC
IX	New Courses	From the feedbacks and various inputs all members agreed for following new courses which University should start (a) MBA in HR, Marketing & Finance (b) M Tech in VLSI, Power, Production	

		(c) We should collaborate with BSNL to launch M Tech in Mobile Communication (d) M Tech (Mg) (e) Start Law Dept	
X	Closing Address	The Chairman emphasized that the decision taken in this meeting be implanted with due earnest.	All Member
XI	Vote of Thanks	Dr. SR Nigam proposed vote of thanks	

There being no point meeting came to an end.



Dr. Aashi Dixit
Coordinator IQAC

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